

High Springs Community School

School Advisory Committee (SAC) Meeting Minutes

September 10, 2019

Members in Attendance: **Lynn McNeill**, School Principal; **Jenni Roberson**, Assistant Principal; **Billy McMahon**; 7th grade teacher; **Amy Sumner, Sherry Sakai**, 3rd grade teachers; **Elizabeth Sheward**, 4, 6, 7 Gifted teacher; **Richard Hessey, Stacy Cannon**, Parents; **Heather Caballero**, Citizen.

Meeting called to order at 2:30 p.m. by Lynn McNeill. Meeting agenda was provided to each member.

Initial order of business:

Mrs. Mc Neill initiated meeting with a welcome to all members. Ensuing orders of business:

- A. Minutes from last meeting (May 2019) disseminated to all attending committee members and reviewed. Motion to approve made by Richard Hessey. Motion seconded by Sherry Sakai. With no further discussion, motion approved unanimously with no abstentions.
- B. Election of new officers for 2019/2020 term by Lynn McNeill. Nomination of Sherry Sakai to be Chair, seconded by member in meeting. Nomination of Richard Hessey to be Vice Chair, seconded by member in the meeting. Nomination of Stacy Cannon to be Secretary by self, seconded by member in meeting.
 - i. Lynn brought discussed Jackie Johnson from district has requested HSCS have a representative join the district SAC committee meetings from 3:30pm to 5pm. These meetings take place four times a year and first will be in October of 2019. Stacy nominated herself for this and Sherry will be back up if Stacy is not available; seconded by Lynn McNeil.
- C. Dates for 2019/2020 meetings proposed for: November 12, 2019, January 14, 2020, March 17, 2020, and May 2020. Member brought up times for meetings if that was proposed on for this calendar year and no motion to change meeting times. Motion was approved unanimously with no abstentions for proposed dates and meeting times 2:30pm.
- D. By laws were disseminated to all attending committee members. Lynn McNeil reviewed and highlighted the following areas of the By-laws:
 - i. Members serve a 2 year term, we have a larger committee average compared to other schools due to our size, agendas are emailed in advance to all members by Mrs. Robinson prior to meetings, funding decisions are emailed in advance prior to meetings, frequency of meetings are 4 to 5 times a year has been working for HSCS, we notify the public and school website of changes, and notify teachers in weekly newsletter.

- E. Budget update; Lynn McNeil reviewed budget as to date.
- i. Lynn McNeil brought attention to lower total in budget because we have not been given annual money from ADV or lottery which is usually ~\$20,000. Superintendent made indirect comment that we are sitting on too much money and so we will plan accordingly over the next few months how to allocate budget to benefit HSCS.
 - ii. Lynn McNeil discussed how “Ed Nolan” consultant helped teachers learn the new math curriculum and directly saw the effect of student improvements on FSA results from 2018-2019. Our FSA results from 2018/2019 were above average. Teacher on committee seconded what a positive experience Ed Nolan has been and spoke to how Ed Nolan is available via video conference all year long to answer any teacher questions they have regarding math’s new curriculum.
 - iii. Lynn McNeil discussed the effect of our FSA math improvements resulted in the district looking to HSCS as to what we did different to improve these standings.
 - iv. Teacher discussed how new teachers at HSCS are paired with experienced HSCS teachers all year long and have access to Ed Nolan presentations.
 - v. Richard Hessey brought to the table if we should budget for ink cartridges or go to PTSA for help with providing ink cartridges. There was discussion by multiple members on this topic about originally manufactured ink cartridges verses generic cartridges on what would be most cost effective and that we spent ~\$3,000 on this last school year. This will be tabled until we speak to Sean or Karen to see what is really needed.

F. FSA Data:

- i. Lynn McNeil discussed how HSCS is considered a middle school at the district level. She presented how point system is broke down and divided among the different subjects. Lynn highlighted that math went to 69% (above average) for grades 3-8, 74% (learning gains) for grades 4-8. Data is attached to minutes.
- ii. Lynn McNeil presented HSCS overall had 608 points out of 900 which made us the third highest level “A” school in the district. We went from 65% in the 2017/2018 school year to 69% for 2018/2019.
- iii. Lynn McNeil would like to see the reading/language arts FSA results improve this current school year and want to look to budget in consults or education for teachers that would help improve as Ed Nolan did for math.
- iv. Lynn McNeil will ask at next week teacher staff meeting for teachers input for improvements in students learning and we will bring that to next SAC meeting for budget proposals. Teacher brought to light students are asked to read multiple articles that are lengthy and to find supporting evidence. Lynn McNeil stated how she is seeing HSCS kindergarten teachers start speaking to FSA teaching formats and maybe that will be a direct affect we see for improvements at HSCS FSA in reading/language arts results.
- v. Heather brought up 8th grade science FSA dropped from prior year. Lynn McNeil commented on looking district website for details. Teacher highlighted that the

eight grade FSA science is a test from over 3 years of curriculum and is difficult for students to retain and recall three years of teaching and that could be a direct effect of the results.

- vi. Jenni Roberson discussed results of FSA writing in even more broken down detail as to what the district provides. She highlighted the following increases:
 - Grade 4 (evidence and elaboration) 3/4 from 7% to 17%
 - Grade 4 (conventions) 2/2 from 60% to 66%
 - Grade 5 (purpose, focus, organization) 3/4 from 14% to 36% and 4/4 from 0% to 4%
 - Grade 5 (evidence and elaboration) 3/4 from 13% to 25% and 4/4 from 0% to 3%
 - Grade 5 (conventions) 2/2 from 43% to 68%
 - Grade 6 (evidence and elaboration) 3/4 from 34% to 38%
 - Grade 7 (conventions) 2/2 from 83% to 85%This data is wonderful improvements but would like to see a school wide focused idea that is research based to bring higher improvements in these scores.

- G. Member brought to table concerns for air conditioning in gym and classrooms. Lynn McNeil spoke regarding this is district wide problem at multiple schools. We had air conditioning repair men here last week to replace two compressor and after ten minutes of working it failed again. This could be direct effect of the wiring and original system being over 30 years old. Electricians are looking into entire system. This is not off the table and will be looking at the possibility of the half cent sales tax as a project for our school. Has to be district approved companies to do the work. This topic is tabled for now and discuss at future meetings.
- H. With no further business, motion to adjourn the meeting was made by Sherry Sakai. Motion seconded by Richard Hessey and approved with a unanimous vote and no abstentions. SAC meeting was adjourned by Chairperson Sherry Sakai at 3:23 p.m.